Affinity Grant Application

Education Minnesota Foundation for Excellence in Teaching and Learning

Mission: Education Minnesota’s Foundation for Excellence in Teaching and Learning: promoting vision, best practice and achievement

Affinity Grants are intended for organizations that work closely with Minnesota educators and students, with a mission aligned with the Education Minnesota Foundation for Excellence in Teaching and Learning, in order to eliminate disparities so that all students can learn.

Programs run by charitable organizations (501(c)3 public charities) or professional associations are preferred. Affinity Grants are not appropriate for teachers or schools. The Classroom, Classroom Technology and IMPACT grants are designed for those groups.

Organizations can request up to $5,000 for a one-year period. Larger requests may be considered. Grant funds should be used for direct project expenses, not general operating costs.

Affinity Grants are reviewed and awarded twice per school year.

Deadlines: 4 p.m. Nov. 1, 2014 4 p.m. April 1, 2015

Grants awarded by: End of December 2014 End of May 2015

Funds to be spent by: End of June 2015 End of November 2015

Attend Representative Convention: April 2015 April 2016

Requests not approved in Round 1 may be resubmitted for consideration in Round 2 upon request.

Signed and scanned applications in .pdf format can be emailed to foundation@edmn.org.

All applications are reviewed by the Board of Trustees of the Foundation – teachers and support professionals who are members of Education Minnesota. All Affinity Grant recipients are strongly encouraged to participate in the Education Minnesota Foundation events at the April Representative Convention.

Revised 8/1/14
Priorities for grant consideration

*Education Minnesota Foundation for Excellence in Teaching and Learning*

- Programs designed to directly improve the practice of teaching through high-quality staff development opportunities

- Programs that create and distribute useful teaching and learning tools such as curricula, materials or research to a broad educator population in Minnesota

- Programs having statewide or multi-region impact are preferred over those with narrower geographic potential.

- Programs that address the needs of underprivileged populations
Affinity Grant Application: Data Sheet

ALL APPLICANTS MUST ADDRESS ALL NARRATIVE TOPICS AND COMPLETE THE DATA SHEET

Name of Organization: ____________________________________________________________

Legal Name (if different): _______________________________________________________

Address, City, State, ZIP: _______________________________________________________

Employer Identification Number (EIN): ___________________________________________

Phone Number: _______________________________________________________________

Fax Number: _________________________________________________________________

Website: _____________________________________________________________________

Project Coordinator Name: _____________________________________________________
(person managing this project – please print)

Title: ______________________________________________________________________

Phone: ______________________________________________________________________

Email: ______________________________________________________________________

Project Coordinator Signature: _________________________________________________

(continued on back)
Is your organization an IRS 501(c)3 not-for-profit? □ Yes □ No

If no, is your organization a public agency/unit of the government? □ Yes □ No

If no, check with funder for details on using fiscal agents, and list name and address of fiscal agent:

Fiscal Agent’s Name: ___________________________________________________________

Fiscal Agent’s EIN number: ______________________________________________________

Fiscal Agent’s Address: __________________________________________________________

Dollar Amount Requested $________________________

Total Annual Organization Budget $________________________

Total Project Budget (for support other than general operating) $________________________

Name and Title of Top Paid Staff or Board Chair: ______________________________________ (please print)

Signature: ______________________________________________________________________
Affinity Grant Application: Narrative

Education Minnesota Foundation for Excellence in Teaching and Learning

1. A one-paragraph summary of your program and how it aligns with the priorities of the Education Minnesota Foundation

2. What is your organization intending to do with this program?

3. How will this directly improve the practice of teaching through high-quality staff or student development opportunities?

4. How will your organization create and distribute useful teaching and learning tools such as curricula, materials or research to a broad educator population in Minnesota?

5. What student population is being impacted by this Affinity grant?

The following items are also needed:

- 1-page project budget sheet – In a chart or table, list income from other organizations/corporations, all expense items, and any in-kind or matching funds associated with this project.
- 1-page organization budget sheet – In a chart or table, list income and expenses of your organization.
- 1-page board of directors list
- 1-page copy of your (or fiscal agent’s) 501(c)3 IRS determination letter
- Most recent audited financial statement

Your application will be reviewed only when it is considered “complete” – that is, all five topic questions are answered, all documents mentioned above are attached, and a completed and signed Data Sheet is received. If all items are not received, your application will not be reviewed by the Foundation Board of Trustees.
All applications must be received by this office no later than 4 p.m. Nov. 1, 2014, or April 1, 2015.

Mail/email grant applications to:
Education Minnesota Foundation for Excellence in Teaching and Learning
41 Sherburne Ave., St. Paul, MN 55103-2196
foundation@edmn.org – 800-652-9073