



The union of 70,000 educators

2011 Education Minnesota Professional Conference

Come Together for Kids

Request for Workshop Proposals for Thursday, Oct. 20, and Friday, Oct. 21, 2011

Every October, educators, students and members of the public look forward to the education event of the year – the Education Minnesota Professional Conference in downtown St. Paul. We invite you to share your expertise and ideas related to our conference theme of community outreach, involvement and support for students. Our featured speaker will be Donna Brazile, national columnist, television commentator and political strategist who grew up in poverty and rose to become the first African American woman to manage a presidential campaign (Al Gore in 1999).

Delivering high-quality, professionally interesting education topics remains our focus on Thursday and builds a foundation for Friday. Classroom strategies, research on new teaching methods and success stories will round out the types of proposals we hope to receive. On Friday, we will again offer our very popular sessions that enable teachers to satisfy some of the specific state requirements for license renewal.

In particular, we invite you to share your knowledge and expertise in the following areas with our members and the general audience interested in education:

- Developing collaborative relationships with parents, families and communities.
- Improving classroom management strategies.
- Broadening the knowledge base for all educators.
- Engaging student learning through arts education.
- Presenting new professional development initiatives that enhance teacher learning, improve student achievement and show promise for closing the achievement gap.
- Assisting educators who seek to bring “wellness” into their professional practice.

Our audiences often ask for interactive presentations, materials and resources for future reference, and effective, hands-on classroom strategies. Content-specific and pedagogical topics in demand include teaching English language learners, differentiating instruction for diverse learners, mathematics at all levels, music and the entire field of social studies. We also hope to highlight interdisciplinary avenues to quality teaching and learning that meet the needs of today’s students.

We invite you to submit a proposal to present a one-hour workshop for Thursday, Oct. 20, or Friday, Oct. 21, 2011, by completing the following:

1. Write a **description** of your workshop (100 words or less) on a separate sheet with your workshop title at the top. Please type or word-process, double space using 12-point type.
2. Copy and complete the **data sheet** on the reverse side of this invitation.
3. Send your description and completed data sheet postmarked by **May 20, 2011**, to:

Chris Carlin
Education Minnesota
41 Sherburne Ave.
St. Paul, MN 55103

The preferred mode of transmission is the U.S. mail. If you have questions, please contact Chris Carlin at chris.carlin@edmn.org.

THE POSTMARK DEADLINE FOR PROPOSALS IS MAY 20, 2011.

Notifications will be sent by June 24.

REQUEST FOR PROPOSALS



2011 Education Minnesota Professional Conference

Come Together for Kids

Request for Workshop Proposals for Thursday, Oct. 20, and Friday, Oct. 21, 2011

The union of 70,000 educators

Presenter Data Sheet

Mr. Ms. Dr. Lead presenter name: _____
Job title: _____
Organization/School district name: _____
Preferred mailing address: _____
City: _____ State: _____ ZIP: _____
Work phone: _____ Work fax: _____
Home phone: _____ Cell phone: _____
Email address(es): _____
Your organization's website (if applicable): _____
Workshop title: _____
Co-presenter name(s) and business title(s): _____
Target audience: _____ Grade level: _____
Have you presented at this conference before?: YES NO In which years: _____
Are you a member of Education Minnesota? YES NO
Content area of your presentation (e.g., math, science, reading) _____
I wish to present Thursday, Oct. 20 Friday, Oct. 21 Both
Presentation style: Lecture Interactive

Equipment & Room Requests (please note we can't provide Mac computer equipment)

IBM PC DVD player Clip-on microphone Power strip
 LCD projector VCR/TV Flip chart w/easel/markers Boom box for cassettes
 T1 Internet connection CD player (music) Overhead projector Extension cords (# ____)
 Wireless Internet connection Additional 6' tables (#_____)
 I plan to bring my own equipment, as follows: _____

If you have any additional tech questions or equipment needs, list here: _____

Room set-up: Please select one of the following; we will attempt to honor your request but cannot guarantee it.

Classroom style (tables and chairs) Theater style (chair rows) Round tables (round tables and chairs)

Proposals must be postmarked by Friday, May 20, 2011.

Please mail your RFP to:
Chris Carlin, Education Minnesota Professional Conference
41 Sherburne Ave.
St. Paul, MN 55103