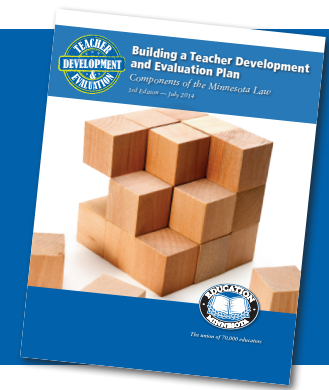




# Worksheet Companion

*Building a Teacher Development and Evaluation Plan:  
Components of the Minnesota Law  
July 2014*



This Worksheet Companion has been developed for use with the booklet Building a Teacher Development and Evaluation Plan: Components of the Minnesota Law. Each question in the Components of the Law column ends with a corresponding page number in the booklet where a discussion of the requirement can be found. The questions are from the Checklist Companion which

includes the specific language from the statute. Your goal is to complete the Ideas and notes column with the outline of a plan that will allow you to answer yes to each question. By completing the 13 areas of this worksheet, a joint school district and local union evaluation design team can create the foundation of a locally agreed on plan that will address the requirements in Minnesota Statute.

COMPONENTS OF THE LAW	YOUR DISTRICT'S CURRENT PRACTICES	IDEAS AND NOTES
1. Is jointly agreed on by the school board and the local teachers union? (Page 3)		
TEACHER GROWTH		
2. Includes an individual growth and development plan? (Page 4)		

COMPONENTS OF THE LAW	YOUR DISTRICT'S CURRENT PRACTICES	IDEAS AND NOTES
3. Includes a three-year review cycle for all teachers? (Page 4)		
4. Includes three evaluations annually for probationary teachers, with the first evaluation occurring within the first 90 days of employment? (Page 4)		
5. Is aligned with the Minnesota Standards of Effective Practice for Teachers (MN Rule 8710.2000)?		
6. Provides teachers the opportunity to participate in job-embedded learning opportunities such as professional learning communities? (Page 5)		

COMPONENTS OF THE LAW	YOUR DISTRICT'S CURRENT PRACTICES	IDEAS AND NOTES
7. Coordinates staff development and teacher evaluation? (Pages 6 & 7)		
DEVELOPMENT AND EVALUATION		
8. Includes peer coaching/review by trained observers? (Pages 5, 8 & 9)		
9. Includes at least one summative evaluation performed by a qualified and trained evaluator during the three year cycle? (Pages 10 & 11)		
10. Includes an option for a teacher to develop and present a portfolios for the summative evaluation? (Page 12)		

COMPONENTS OF THE LAW	YOUR DISTRICT'S CURRENT PRACTICES	IDEAS AND NOTES
11. Gives teachers not meeting standards support though a teacher improvement plan (TIP) that includes goals and timelines, and discipline a teacher for not making adequate progress in the TIP? (Page 13)		
MEASUREMENT		
12. Bases 35% of a teacher's evaluation on growth data from assessments that are valid, reliable and aligned to standards? (Pages 14-15) NOTE: In 2013 the legislature removed the requirement that value-added data be used. The Building a Teacher Development and Evaluation Plan booklet was edited to provide updated guidance.		
13. Includes longitudinal data on student engagement and connection? (Pages 16-17)		